

Coulston Parish Council

Parish Clerk - Mrs. Tekla Hicks

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Minutes of the General Meeting of Coulston Parish Council (CPC) held on 9th January 2024 at 7.30pm

Present: Cllr McClymont (Chair), Cllr Fisher, Cllr Vize, Cllr Suter, Cllr Markes (Vice-Chair)

In attendance: Cllr Reay

Proper Officer: Tekla Hicks

MINUTES

No.	Item	Action
1.	<p>Apologies</p> <p>To receive and accept apologies for those unable to attend. None</p>	
2.	<p>Public Participation</p> <p>(i) To enable members of the public to address the Council regarding an item on the agenda. None.</p> <p>(ii) To receive any petitions or deputations. Cllr Fisher had received a question regarding the possible change of Post Code for the village hall. Cllr Vize stated that a change has been submitted to Google. Await update.</p>	C/f
3.	<p>Declarations of Interest</p> <p>(i) To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. None.</p>	
4.	<p>Minutes of the previous meeting</p> <p>(i) To approve as a correct record the minutes of the meeting held on 7th November 2023. The Parish Council considered and approved (without amendment) the minutes of the Coulston Parish Council meeting held on 7th November 2023 and which were signed by the Chairman, Cllr McClymont as a correct record.</p>	
5.	<p>Reports from:</p> <p>(i) To receive an update from the Unitary Councillor – Tamara Reay:</p> <ul style="list-style-type: none"> • Wilts Council budget planning is 4.99% uplift band D. Focus of budget is early intervention of children's services etc. road maintenance and flooding mitigation. • Future rollout of Home Upgrade Grant (HUG). For more info, please see Here. Agreed to await flyers from Wiltshire Council and possibly leaflet drop the village. <p>(ii) To receive an update from the Chair of the meeting. Going forwards, Clerk to create a maintenance log and bring to each meeting. Items to add below:</p> <ul style="list-style-type: none"> • Leaking pothole near the church has been fixed • Trees down in the storm, but removed by residents and Wilts Council. Many thanks to residents who helped. • Coulston clean up went well. Agreed to plan for next year. 	Clerk

	<ul style="list-style-type: none"> • Phone box angle monitored. Agreed to check with a surveyor in 2025. • Ongoing potholes issue. Clerk to contact Northern Highways as Parish Steward may have changed. • Report Pump House 20mph sign RHS is twisted. 	Clerk Clerk
6.	<p>Matters arising from previous meetings:</p> <p>(i) Update on removal of 20mph repeater sign in Dark Lane – Cllr McClymont updated the meeting. Foxed – now closed.</p>	
7.	<p>Planning:</p> <p>(i) PL/2023/09078 West Barn, Coulston Road, Coulston. Removal of existing brambles, rubbish and dirt banks prior to erection of 1.8m close board fence. The Council resolved No objection.</p>	Clerk
8.	<p>Finance</p> <p>(i) To agree and approve the CPC November and December 2023 banking financial statement with accounts listed up to and including 31st December 2023 along with financial summary sheet. The Council agreed without amendment.</p> <p>(ii) To agree and approve Invoices and Payments:- (a) – (c) Approved</p> <p>(iii) To agree and approve Precept requirement 2024-25 – 5% £4042. Agreed and approved unanimously.</p> <p>(iv) To agree and approve Budget 2024-25 – Agreed and approved unanimously.</p> <p>(v) To note, agree and approve 2023-24 Local government Services Pay Agreement 2023 with effect from 1st April 2023 to 31st March 2024 – Noted, agreed and approved.</p>	
9.	<p>Governance</p> <p>(i) To agree to adopt new Standing Orders – Agreed to adopt.</p> <p>(ii) To agree to adopt new Councillors Code of Conduct – Agreed to adopt</p> <p>(iii) To discuss and agree policies to review and adopt for next meeting - Financial Regulations & Finance Risk Assessment.</p> <p>(iv) To discuss Parish Council future planning – Clerk to create a recruitment poster and distribute to Cllrs. Cllr Clymont resigned his role as Chair and Councillor. Notify Wiltshire Council of vacancy.</p>	Cllr Fisher Clerk Clerk
10.	Correspondence	
10.	Confirmation of date of next meeting: Tuesday 5 th March 2024	
11.	To close the meeting – Meeting closed at 8.50pm	

For supporting documents:

